

Ministry of the
Attorney General

Ontario Court of Justice
Court Services Division
Central West Region

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Ministère de la Procureure
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NOTICE TO THE PROFESSION

DATE: February 1, 2017

FROM: The Honourable Justice R.S. Gee

RE: Transferring Matters – Judges' Courtrooms

1. No matters shall be transferred from one court to another without the approval of the trial coordinator.
2. If counsel wishes a matter transferred to another courtroom, counsel shall contact the trial coordinator to make such a request.
3. The trial coordinator will advise counsel if such a request can be accommodated or will contact the other court or courts to seek judicial direction on any such request.
4. Upon completion of their regularly scheduled list, time permitting, Judges will contact the trial coordinator to advise if they are willing to draw matters from other courts.
5. Matters transferred contrary to this protocol shall be sent back to its originating courtroom.

The Honourable Justice R.S. Gee,
Local Administrative Judge